



ACCESSION DONATION FORM

(to be filed by MVZ)



****GIVE THIS FORM TO A STAFF CURATOR (or place in their mailbox)****
Staff Curators: Carla Cicero (Birds), Chris Conroy (Mammals), Carol Spencer (Reptiles & Amphibians)

INSTRUCTIONS: Please fill out the **FRONT** and **BACK** of this form whenever donating specimens to the MVZ.

****All specimens must have data with them. For each individual specimen listed on the back of this form, please also fill out a "Dead Animal Salvage Slip". Place that slip in a bag with the corresponding specimen. There should be one specimen and one "Dead Animal Salvage Slip" per specimen bag and all individually bagged specimens listed on the back of this form should go into a large bag.**

Donor Name: _____

Donor Address: _____

Donor Phone No.: _____

Donor email: _____

No. of items: _____ (for large donations, complete after specimens inventoried)

Class of items (circle all that apply):

Bird Mammal Amphibian Reptile

Date(s) Found: _____

General Location where found: _____
(county, state)

Date Received by MVZ: _____
(month/day/year)

MVZ Location (if possible, give items directly to Chris Conroy, Carla Cicero, Carol Spencer, or Monica Albe -- if not, check one):

____ 3rd floor chest freezer

____ Prep Lab chest freezer

____ Prep Lab walk-in freezer

____ Prepared on Date: _____ by (initials and cat#): _____ (if prepped upon receipt)

____ Prepared by Collector(s), location (in MVZ): _____

To be filled in by Carla Cicero, Chris Conroy, Carol Spencer:

Accession Number: _____ Field Notes/Data: _____

Permits: _____

(TURN OVER TO LIST INDIVIDUAL SPECIMENS!!)

