

Date Month Day	Locality: <i>verbatim locality, followed by GPS info if coordinates were taken</i>			
		Lat:	Long:	
	Photo ID(s)	GPS Error:	Device:	Datum:
	image # (s)	Description: <i>a descriptive title for your image(s), for a range of photos this</i>		
	from camera -	<i>may be general with more specific directions written in the "notes" section</i>		
	one, a list, or	Subject: <i>choose from list</i>	Retake of IMG#:	
a range	Notes: <i>anything that will help you later, such as names of people, species, or places, or other details that you may forget</i>			

Date July 27	Locality: same as WBD455			
		Lat:	Long:	
	Photo ID(s)	GPS Error:	Device:	Datum:
	DSC1022	Description: View from trapline T04 (NE corner, midpoint,		
	-1035	SW corner) facing (ENWS)		
	(del. 24,	Subject: habitat/landsc.	Retake of IMG#:	
28)	Notes: order taken - always ENWS, NE first, then midpoint			
	then SW			

Date July 27	Locality: Flower Meadows camp, Western Jolon Valley,			
	Monterey Co., Calif.			
		Lat:	Long:	
	Photo ID(s)	GPS Error:	Device:	Datum:
	DSC1043	Description: [Animal] near Flower Meadows campground		
	-1056	Subject: bird, mammal	Retake of IMG#:	
	Notes: 43-47 chickadee, 48-52 ground squirrel, 53-56 warbler			
	get species ID for birds			

Date July 29	Locality: Carmel Cove, Point Lobos State Reserve, Monterey			
	Co., Calif.			
		Lat: 36.513490	Long: -121.943825	
	Photo ID(s)	GPS Error: 6m	Device: Garmin 12	Datum: WGS84
	DSC1060	Description: East shore of Carmel Cove		
		Subject: habitat/landsc.	Retake of IMG#: 7226	
	Notes:			

MVZ_Filename_Orig	MVZ_Image_Subject	MVZ_Image_Description
DSC1022.jpg	habitat/landscape	View from trapline 04 NE corner looking E
DSC1023	habitat/landscape	View from trapline 04 NE corner looking N
DSC1025	habitat/landscape	View from trapline 04 NE corner looking W
DSC1026	habitat/landscape	View from trapline 04 NE corner looking S
DSC1027	habitat/landscape	View from trapline 04 midpoint looking E
DSC1029	habitat/landscape	View from trapline 04 midpoint looking N
DSC1030	habitat/landscape	View from trapline 04 midpoint looking W
DSC1031	habitat/landscape	View from trapline 04 midpoint looking S
DSC1032	habitat/landscape	View from trapline 04 SW corner looking E
DSC1033	habitat/landscape	View from trapline 04 SW corner looking N
DSC1034	habitat/landscape	View from trapline 04 SW corner looking W
DSC1035	habitat/landscape	View from trapline 04 SW corner looking S
DSC1043	bird	Chestnut-backed Chickadee near Flower Meadow
DSC1046	bird	Chestnut-backed Chickadee near Flower Meadow
DSC1050	mammal	Ground squirrel near Flower Meadows campgrou
DSC1053	bird	MacGillivray's Warbler near Flower Meadows can
DSC1056	bird	MacGillivray's Warbler near Flower Meadows can
DSC1060	habitat/landscape	East shore of Carmel Cove

Example of how notes from the last page may be entered into a spreadsheet for catalog.

Template spreadsheets can be downloaded from:

http://mvz.berkeley.edu/Photo_Donation.html

*Note that even though 5-6 pictures were taken of each animal *only the best* photos have been selected to catalog.

Required fields:

Filename (from camera)
 Subject
 Description
 Photographer
 Locality
 Date

Optional fields, as applicable:

Species name --> Identify bird, mammal, amphibian, or reptile
 Verbatim locality and date --> Place and date the animal was found and/or caught in the wild
 Specimen collector, if animal was collected, and field collection number
 Photo retake of a historical photo, note original photo number
 Remarks